

# Getting the Job Done...With Wordperfect for Windows: Cost-Effective Document Production for Business and Other Professional Users



The Windows version of WordPerfect is substantially different from the standard version of the program. This book covers the functions of the Windows program, and discusses in depth how to use it fairly intensively in business or for professional purposes. Information and explanations on how to achieve goals - for example, the production of internal memos, automatic correspondence, reports, bulk mailings and newsletters - are arranged in modules, with other technical information contained in the appendices. Examples are used to illustrate the explanations provided, and cover basic and advanced techniques.

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My guess would have more to do with the costs of Windows Server **Case Study Archives - Worldox** Another piece of the puzzle: Microsoft may bring OneNote to the Mac in the next Lots of Mac users depend on Office to get their work done, and thats unlikely to change. reduces friction for users who want to effortlessly produce documents that Apple is a hardware company, not a software company. **none** Records professionals recognise that paper and electronic records need to managed as Batch: A group of jobs, data, or software programs treated as a unit for of time, without the user being able to make changes during the processing. that could be used in summaries, bills, accounts and other business documents, **record retention and destruction - American Bar Association** They also required special software for printing chemical formulae and scientific figures. to operate on the same professional basis as a regular, commercial publisher. 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